

**ST. ROSALIE SCHOOL**  
**REGISTRATION INFORMATION**  
**Present Students and Siblings for 2018–2019**

**Registration Procedure for Present Students**

Present students will receive REGISTRATION CARDS on Monday, January 22, 2018. Please fill out the ENTIRE card (FRONT and BACK), check to make sure a parent signs the back of the card and return it to school with the following **fees attached**:

(Do not staple.)

- **Registration Fee - \$165.00 for 1 child (\$150.00 registration fee and \$15 family Clarion Herald fee) and (\$150.00 for each additional child)**  
**(\$315.00 for 2 children, \$465.00 for 3 children, \$615.00 for 4 children)**
- **SUBMITTING REGISTRATION INFORMATION:** If you have more than one child attending St. Rosalie, please submit **ONE** check along with **ALL** registration cards to school with **ONE** of your children. **PLEASE MAKE ALL CHECKS PAYABLE TO ST. ROSALIE SCHOOL. (ALL FEES PAID AT THE TIME OF REGISTRATION ARE SET BY THE ARCHDIOCESE AND ARE NON-REFUNDABLE.)**

All cards and fees for present students and siblings are **DUE** in the school office by **9:00 A.M.** on **Friday, January 26, 2018**, in order to secure enrollment for the upcoming school year.

IF YOUR CARD AND FEES ARE NOT RETURNED BY THIS DATE, YOU WILL HAVE TO GO THROUGH THE NEW STUDENT REGISTRATION PROCESS DURING THE WEEK OF FEBRUARY 5th– 9th. Please note that classroom spaces are limited and may not be available during new student registration. **IMPORTANT:** Late registration cards WILL NOT be accepted until the week of February 23<sup>rd</sup>.

**Students Not Returning - PLEASE RETURN THE REGISTRATION CARD**

If a student is NOT returning to St. Rosalie School for the 2018–2019 school year, please do the following: Write the student's name and present homeroom on the registration card.

You DO NOT need to fill out the entire card!

Write “*NOT RETURNING*” across the front of the card.

Return the card to your child's teacher by 9:00 A.M. on Friday, January 30, 2015.

**Registration Procedure for Siblings of Present Students**

If a brother or sister of a present student wishes to enroll at St. Rosalie School, please do the following according to the grade level he/she will be entering:

***Hawks Haven, Pre-K 3, Pre-K 4 and K Admission*** – Call or send a note to the office requesting a registration packet. In the note include the following: *child's name, date of birth, grade they will be entering for the 2018-2019 school year, the sibling you would like the packet to be sent home with, and his/her homeroom.*

***1<sup>st</sup> - 7<sup>th</sup> Grade Admission*** – Send a note to the office requesting a registration packet. In the note include the following: *child's name, grade they will be entering for the 2018-2019 school year, the sibling you would like the packet to be sent home with, and his/her homeroom*. Attached to the note you must include a completed copy of all the child's report cards from Kindergarten – Current School Year, and a copy of ALL of his/her standardized test scores from previous school(s). After reviewing the child's records, and if space is available, a packet will be sent home with your child who is presently attending St. Rosalie School. Your packet will not be reviewed unless ALL documentation is submitted.

**IMPORTANT:** Please begin requesting sibling packets now. However, siblings entering K-7<sup>th</sup>, note that the packets will not be sent home until the week of registration. You must request a packet no later than 10 A.M. on Friday, January 22, 2018. In order to complete your child's registration, all packets, necessary paperwork, and fees for siblings are due by 9:00 A.M. on Friday, January 26, 2018.

**SCHOOL SUPPLY DAY**

School Supply day will be held in *AUGUST*. (Please see the annual calendar, posted in May for the dates.) This calendar will also be accessible through our school website. Bus routes, 1<sup>st</sup> day of school, and classroom rosters will also be posted at school supply day. (Bus transportation is not available for Preppie and Pre-K.)

**EXTENDED CARE/STUDY HALL REGISTRATION –**

**IMPORTANT NOTE:** Extended Care/Study Hall Registration Forms will go home Monday, January 22, 2018 and are due back by Friday, January 26, 2018 at 9:00 A.M

**All registration information and tuition rates will be available on our school website at [www.strosalieschool.org](http://www.strosalieschool.org)**